REQUEST TO TEACH AN UNDERGRADUATE VARIABLE-UNIT COURSE
(97T, TC; 98; 99; 192, 194H; 197T, TC; 198, 199; Other ___________)

INSTRUCTOR: Complete and submit form to department chairperson for approval.

Course Identification:

Department ___________ Number ___________ Section ___________ Units ___________ Quarter Offered ___________ 20 ___________

Estimated average student/faculty contact (hours/week) ___________

Estimated enrollment in group study course ___________

Topic: ___________________________________________________________________

Course Plan: Explain precisely the work to be undertaken, i.e., subject matter, format of instruction, texts or reading.

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Grading: Explain criteria for awarding a passing grade.

________________________________________________________________________

________________________________________________________________________

In addition, complete for individual study:

Student: ___________________________________________________________________ Major: ___________________________________________________________________

Address: ___________________________________________________________________ Phone: ___________________________________________________________________

Total number of units completed to date ___________

Other special study courses this quarter: Department ___________ Units ___________

Remind student that 1) completion of 84 units is required to undertake a 194H or 199 course for degree credit and 2) the limitation on special study courses (99, 194H and 199) is 5 units per term (exception: courses approved as part of the Independent Study Program).

________________________________________________________________________

Instructor's Signature ___________ Instructor's Name (printed) ___________ Date ___________

______________________________ ______________________________
Department Chairperson's Signature Date

Department chairperson retains form in departmental files for two years from beginning of current term for possible review by the appropriate college courses committee and the Senate Committee on Courses of Instruction.